



**THOMAS L. GARTHWAITE, M.D.**  
Director and Chief Medical Officer

**FRED LEAF**  
Chief Operating Officer

COUNTY OF LOS ANGELES  
DEPARTMENT OF HEALTH SERVICES  
313 N. Figueroa, Los Angeles, CA 90012  
(213) 240-8101

BOARD OF SUPERVISORS

**Gloria Molina**  
First District

**Yvonne Brathwaite Burke**  
Second District


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Third District

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Fourth District

**Michael D. Antonovich**  
Fifth District

January 13, 2004

TO: Each Supervisor

FROM: Thomas L. Garthwaite, M.D.   
Director and Chief Medical Officer

**SUBJECT: NOTIFICATION TO EXERCISE DELEGATED AUTHORITY FOR  
SEXUALLY TRANSMITTED DISEASE PREVENTION SYSTEMS  
COOPERATIVE GRANT AGREEMENT NO. H25/CCH904366-13-4**

This is to advise you that we are exercising the delegated authority approved by the Board on November 19, 2002, to accept any amendments to the Calendar Year (CY) 2003 Notice of Grant Award (NGA), from the Centers for Disease Control and Prevention for the Department of Health Services' Sexually Transmitted Disease (STD) Program which do not exceed 25% of the CY 2003 base award, upon review and approval by County Counsel and notification to the Board offices.

Amendment No. 4 provides funding in the amount of \$169,331 in Direct Assistance to support STD personnel for the period of October 1, 2003 to December 31, 2003. This amount is less than 25% of the CY 2003 base award. County Counsel has reviewed and approved as to form NGA No. H25/CCH904366-13-4. All other terms, conditions, and restrictions remain unchanged and in full effect.

If you have any questions or need additional information, please let me know.

TLG:rdt

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors

## ATTACHMENT E

**Los Angeles County Chief Administrative Office  
Grant Management Statement for Grants Exceeding \$100,000**

Department: Health Services - Sexually Transmitted Disease Program (STD)

Grant Project Title and Description -

Comprehensive STD Prevention Systems (CSPS)

Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance
CDC	H25/CCH904366-13-4	ASAP

Total Amount of Grant	\$169,331	County Match Requirements	N/A
Grant Period: CY 2003	Begin	Budget Period 10/01/03	End Date: 12/31/03
Number of Personnel Hired -Grant	67	Full	61 Part Time 6

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant funded program?	Yes	X	No
	_____	_____	_____
Will all personnel hired for this program be placed on temporary ("N") items?	X	No	
	_____	_____	_____
Is the County obligated to continue this program after the grant expires	Yes	_____	No X
	_____	_____	_____
If the County is not obligated to continue this program after the grant expires, the Department will:			
a). Absorb the program cost without reducing other services	Yes	_____	No X
	_____	_____	_____
b). Identify other revenue sources	Yes	X	No
	_____	_____	_____
Describe			
c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant.	Yes	X	No
	_____	_____	_____

Impact of additional personnel on existing space: None

Other requirements not mentioned above: None

Department Head \_\_\_\_\_


Date \_\_\_\_\_

**COUNTY OF LOS ANGELES - DEPARTMENT OF HEALTH SERVICES**

**SEXUALLY TRANSMITTED DISEASE PROGRAM**

December 2, 2003

TO: Diana Sayler, Acting Director  
Contract and Grants

FROM: Peter R. Kerndt, M.D., M.P.H.   
Director

SUBJECT: **COMPREHENSIVE STD PREVENTION SYSTEMS (CSPS)--NO.  
H25/CCH904366-13-4: SUPPLEMENTAL DIRECT ASSISTANCE, OCTOBER  
1, 2003 THROUGH DECEMBER 31, 2003.**

Attached is the Notice of Cooperative Agreement Award for supplemental Direct Assistance in the amount of \$169,331.00 for Personnel from October 1, 2003 through December 31, 2003.

I am requesting the acceptance of these funds under delegated authority to accept supplemental funding not to exceed \$1,200,000.00 as approved by Board Action on November 19, 2002, recommendation #4. (Copy attached). The Grant Management Statement for Grants Exceeding \$100,000 is also included.

If there are any questions, please call.

Attachments

PRK:NW:nw

C: John Schunhoff  
Maurice Hamilton  
Karen Horton  
Nancy Williams  
Jim Asada





DEPARTMENT OF HEALTH & HUMAN SERVICES

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Centers for Disease Control  
and Prevention (CDC)  
2920 Brandywine Road  
Atlanta, GA 30341-5539

October 23, 2003

Peter R. Kerndt, M.D.  
Director STD Program  
County of Los Angeles  
2615 S. Grand Avenue, Room 500  
Los Angeles, California 90007

Reference: Grant Award No. H25/CCH904366-13-4  
Comprehensive STD Prevention Systems (CSPS)

Dear Dr. Kerndt:

The enclosed Amendment (4) of the referenced Grant awards supplemental Direct Assistance in the amount of \$169,331.00 for Personnel from October 1, 2003 through December 31, 2003. See the terms and conditions on page 2 of 2 for additional information.

If you have any questions, you may contact Gladys T. Gissentanna, Grants Management Specialist, at (770) 488-2753; or e-mail, [gcg4@cdc.gov](mailto:gcg4@cdc.gov).

Sincerely,

William J. Ryan, Jr.  
Team Leader - Section II  
Acquisition and Assistance Branch A  
Procurement and Grants Office

Enclosure

cc: Business Office

Sandy Millard, NCHSTP, MS-E02

NOV 12 2003

**NOTICE OF COOPERATIVE AGREEMENT**

PAGE 2 OF 2

DATE ISSUED

**AWARD** *(Continuation Sheet)*

GRANT NO.

**H25/CCH904366-13-4****TERMS AND CONDITIONS**

**Note 1.** This Amendment (4) to the referenced Grant awards supplemental Direct Assistance (DA) in the amount of \$169,331.00 for Personnel from October 1, 2003 through December 31, 2003. **Note 1.** The supplemental DA is awarded as a result of the elimination and disallowance of using unobligated DA to fund current year DA. This practice was done by means of the transfer Adjustment Voucher (TAV), which did not require a Notice of Grant Award (NGA). This award and all future awards of current year DA will require a NGA.

**Note 2.** The other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.

10/28/2003

93.977

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
PUBLIC HEALTH SERVICE  
CENTERS FOR DISEASE CONTROL AND PREVENTION

## NOTICE OF GRANT AWARD

AUTHORIZATION (LEGISLATION/REGULATION)

318(A,B,C) 42 CFR PART51B/SUBPART A/D

1. SUPERSEDES AWARD NOTICE DATED EXCEPT THAT ANY ADDITIONS OR RESTRICTIONS PREVIOUSLY IMPOSED REMAIN IN EFFECT UNLESS SPECIFICALLY RESCINDED.		09/12/2003
2. GRANT NO. H25/CCH904366-13-4	5. ADMINISTRATIVE CODES CCH25	
3. PROJECT PERIOD FROM 01/01/1990	THROUGH 12/31/2003	
4. BUDGET PERIOD FROM 01/01/2003	THROUGH 12/31/2003	

6. TITLE OF PROJECT (OR PROGRAM)

## COMPREHENSIVE STD PREVENTION SYSTEMS (CSPS)

7. GRANTEE NAME AND ADDRESS

COUNTY OF LOS ANGELES  
STD PROGRAM  
2615 SOUTH GRAND AVENUE, ROOM 500  
LOS ANGELES, CA 90007

10. DIRECTOR OF PROJECT (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR)

PETER R. KERNDT, MD, DRI. STD PROGRAM  
COUNTY OF LOS ANGELES  
2615 S. GRAND AVENUE, ROOM 500  
LOS ANGELES, CA 90007

11. APPROVED BUDGET (EXCLUDES PHS DIRECT ASSISTANCE)

PHS GRANT FUNDS ONLY  
TOTAL PROJECT COSTS INCLUDING GRANT FUNDS AND ALL OTHER FINANCIAL PARTICIPATION

(PLACE NUMERAL ON LINE)

I

12. SALARIES AND WAGES.....\$	2,472,237
13. FRINGE BENEFITS.....\$	719,172
14. TOTAL PERSONNEL COSTS.....\$	3,191,409
15. CONSULTANT COSTS.....\$	0
16. EQUIPMENT.....\$	138,775
17. SUPPLIES.....\$	181,287
18. TRAVEL.....\$	61,627
19. PATIENT CARE-INPATIENT.....\$	0
20. PATIENT CARE-OUTPATIENT.....\$	0
21. ALTERATIONS AND RENOVATIONS.....\$	0
22. OTHER.....\$	884,033
23. CONSORTIUM/CONTRACTUAL COSTS.....\$	1,474,060
24. TRAINEE RELATED EXPENSES.....\$	0
25. TRAINEE STIPENDS.....\$	0
26. TRAINEE TUITION AND FEES.....\$	0
27. TRAINEE TRAVEL.....\$	0
28. TOTAL DIRECT COSTS.....\$	5,931,191
29. INDIRECT COSTS ( 0.00 % OF S&W/TADC) \$	0
30. TOTAL APPROVED BUDGET.....\$	5,931,191
31. SBIR FEE.....\$	0
32. FEDERAL SHARE.....\$	5,931,191
33. NON-FEDERAL SHARE.....\$	0

12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE

A. AMOUNT OF PHS FINANCIAL ASSISTANCE (FROM 11.U).....\$	5,931,191
B. LESS UNOBLIGATED BALANCE FROM PRIOR BUDGET PERIODS..\$	1,759,677
C. LESS CUMULATIVE PRIOR AWARD(S) THIS BUDGET PERIOD...\$	4,171,514
D. AMOUNT OF FINANCIAL ASSIST. THIS ACTION \$	0

13. RECOMMENDED FUTURE SUPPORT (SUBJECT TO THE AVAILABILITY OF FUNDS AND SATISFACTORY PROGRESS OF THE PROJECT)

BUDGET YEAR	TOTAL DIRECT COSTS	BUDGET YEAR	TOTAL DIRECT COSTS
A. 0	0	D. 0	0
B. 0	0	E. 0	0
C. 0	0	F. 0	0

14. APPROVED DIRECT ASSISTANCE BUDGET (IN LIEU OF CASH)

A. AMOUNT OF PHS DIRECT ASSISTANCE.....\$	169,331
B. LESS UNOBLIGATED BALANCE FROM PRIOR BUDGET PERIODS..\$	0
C. LESS CUMULATIVE PRIOR AWARDS FROM THIS BUDGET PERIOD \$	0
D. AMOUNT OF DIRECT ASSISTANCE THIS ACTION \$	169,331

15. PROGRAM INCOME SUBJECT TO 45 CFR PART 74, SUBPART F, OR 45 CFR 92.25.  
SHALL BE USED IN ACCORDANCE WITH ONE OF THE FOLLOWING ALTERNATIVES:  
(SELECT ONE AND PUT LETTER IN BOX.)

A. DEDUCTION  
B. ADDITIONAL COSTS  
C. MATCHING  
D. OTHER RESEARCH (ADD/DEDUCT OPTION)  
E. OTHER (SEE REMARKS)

B

THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE PHS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:

A. THE GRANT PROGRAM LEGISLATION CITED ABOVE. B. THE GRANT PROGRAM REGULATION CITED ABOVE. C. THIS AWARD NOTICE INCLUDING TERMS AND CONDITIONS, IF ANY, NOTED BELOW UNDER REMARKS. D. PHS GRANTS POLICY STATEMENT INCLUDING ADDENDA IN EFFECT AS OF THE BEGINNING DATE OF THE BUDGET PERIOD. E. 45 CFR PART 74 OR 45 CFR PART 92 AS APPLICABLE. IN THE EVENT THERE ARE CONFLICTING OR OTHERWISE INCONSISTENT POLICIES APPLICABLE TO THE GRANT, THE ABOVE ORDER OF PRECEDENCE SHALL PREVAIL. ACCEPTANCE OF THE GRANT TERMS AND CONDITIONS IS ACKNOWLEDGED BY THE GRANTEE WHEN FUNDS ARE DRAWN OR OTHERWISE OBTAINED FROM THE GRANT PAYMENT SYSTEM.

REMARKS (OTHER TERMS AND CONDITIONS ATTACHED - YES ☒ NO)

SPONSOR:

PHS GRANTS MANAGEMENT OFFICER: (SIGNATURE)

(NAME-TYPED/PRINT)

(TITLE)

WILLIAM J. RYAN, JR.

GRANTS MANAGEMENT OFFICER

7. OBJ. CLASS. 41.51

18. CRS.EIN: I-956000927-A1

19. LIST NO.: C0-266-R04

FY-CAN	DOCUMENT NO.	ADMINISTRATIVE CODE	AMT. ACTION FIN. ASST	AMT. ACTION DIR. ASST
0. A 04-11565 04-9212570	B. CCH904366	C. CCH25	D. 0	E. 169,331
1. A	B.	C.	D.	E.

PHS-5152-1 (CONTINUED)

DATE ISSUED.....: 10/28/2003  
GRANT NO.....: H25/CCH904366-13-4  
APPROVAL LIST NO: C0-266-R04

FY CAN	DOCUMENT NO.	ADM.CODE	FIN.ASST	DIR.ASST
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DIRECT ASSISTANCE BUDGET:  
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PERSONAL SERVICE:	169,331
TRAVEL.....:	0
VACCINE.....:	0
OTHER SERVICE....:	0